

PICT MODEL SCHOOL

Survey no. 6, Mahalunge - Balewadi, Pune – 411045

Minutes of the Second Executive Committee of Parent Teacher Association (EPTA) Meeting  
2022-2023

Date: Friday, 2<sup>nd</sup> September 2022, Time: 11.00 am to 12:45 pm Venue: PICT Model School

**Members Present:**

Ms. Abira Mishra	Chairperson-Principal
Mr. Shantanu Sathe	Vice-Chairperson, Parent Representative -Grade 2
Ms. Prachi Kotecha	Secretary, Teacher Representative- Grade 3
Ms. Renuka Navale	Joint Secretary, Parent Representative -Grade 1
Mr. Sukhdeo Ramdas Kolekar	Joint Secretary, Parent Representative-Grade 4
Mr. Gaurav Suryagandh	Parent Representative -Grade 3
Mr. Eknath Kandale	Parent Representative-Grade 6
Ms. Sanchali Iyer	Parent Representative-Grade 7
Ms. Arti Sharma	Parent Representative-Grade 8
Ms. Harshada Thite	Parent Representative-Grade 9
Mr. Shishir S. Jhaveri	Parent Representative- Grade 10
Mr. Upendra Fadnis	Parent Representative- Grade 11
Ms. Shweta Mandhanya	Teacher Representative- Grade 1
Ms. Ruchi Wani	Teacher Representative- Grade 2
Ms. Swati Gupta	Teacher Representative- Grade 4
Ms. Pranita Chitale	Teacher Representative- Grade 5
Ms. Radha Sharma	Teacher Representative- Grade 7
Ms. Amritha Nair	Teacher Representative- Grade 8
Ms. Deepa Ahluwalia	Teacher Representative- Grade 11
Dr. Pampa Chaudhuri	Special Invitee

**Members Present online on Microsoft Teams:**

Ms. Madhuri Kale	Parent Representative-Grade 5
Ms. Ankita Choudhury	Teacher Representative- Grade 6
Ms. Shivani Baratakke	Teacher Representative- Grade 9
Ms. Prajakta Patwardhan	Teacher Representative- Grade 10

**Welcoming the Members:**

Ms. Abira Mishra, Principal and Chairperson, extended a warm welcome to all the members of the Executive Committee of the PTA of PICT Model School for the academic year 2022-2023. The Chairperson noted that the requisite quorum for the meeting was present and called the meeting to order. She tabled the agenda as circulated along with the Notice of the Meeting to all the members.

**Agenda:**

1. Welcome Address.
2. Adoption of the Minutes of the 1st Meeting of the Executive Committee of the Parent-Teacher Association of PICT Model School (2022-2023).
3. Status Report on Academic and Administrative Operations from June through August, 2022-23.
4. Increase in the School Fees for the academic years 2023-24 and 2024-25
5. Vote of thanks.

### **Introduction of the Grade 11 members of the Executive Committee:**

Ms. Abira Mishra requested Mr. Upendra Fadnis and Ms. Deepa Ahluwalia to introduce themselves as the Grade 11 Parent and Teacher Representatives respectively, since they joined the EPTA in June.

### **Adoption of the Minutes of the 1st Meeting of the Executive Committee of the Parent-Teacher Association of PICT Model School (2022-2023)**

Ms. Prachi Kotecha, Secretary EPTA- read out the Minutes of the Meeting of the 1<sup>st</sup> EPTA and the same was adopted by all the members by a raise of hands.

### **Status Report on Academic and Administrative Operations from June through August, 2022-23**

#### **Grade 10 Board Exam Results**

Ms. Abira Mishra started with the **academic report** and shared the exemplary results of the first batch of Grade X with all the members.

She mentioned that PICT Model School is proud to **have a 100 % success rate**. The learners had performed exceptionally well under the uncertain and difficult circumstances of the pandemic, under the guidance of the educators and with no external academic support.

The toppers of the batch of 2021-22 are as follows:

**Master Nathan Alvares- 97.8%**

**Miss Avani Asati- 96.8 %**

**Miss Avishi Chauhan- 95.6%**

**Master Ojus Krishna- 95.6%**

The overall school average was **88.1%**. More than 86% of the learners scored above 80% and 50% of the learners scored above 90%. Some of the learners have scored full marks in Mathematics, Marathi and Social Science.

#### **Grade 11**

She mentioned that the first batch of Grade 11 commenced from academic year 2022-23, with 21 students in the three streams: Science, Commerce and Humanities. The learners were provided a wide range of subjects to choose from.

#### **Enrichment Sessions**

The Chairperson mentioned that Periodic Tests were conducted for all grades in the month of June and July. Detailed test wrapping was done, and the results were analysed to identify learning gaps.

The Chairperson stated that the educators have started taking online after-school enrichment sessions for the learners, to bridge the learning gaps that were identified. The enrichment sessions are therefore learner specific, topic specific and also, need specific.

#### **Sixth Subject- Grades 9 and 11**

The Chairperson informed the members that Computer Application has been introduced as a sixth subject for Grade 9 and Financial Market Management for Grade 11. During the CBSE registration for Grade 9 and 11, the parent partners have been offered an option to choose whether the ward will appear for the Board Exam in the sixth subject or not, in discussion with the educators.

#### **SEWA-**

She also mentioned that as a part of the mandatory CBSE assessment compliance, each learner of Grades 9 and 10 will be taking up 15 hours of activity targeted at Social Empowerment through Work Education and Action [SEWA] during the year. She highlighted the importance of these activities in development of empathy and life skills in the learners.

#### **Performing Arts:**

As committed, with the physical school reopening for our learners, the school started with the Performing Arts classes from June 2022. Parent partners were given 4 options to choose from: School Music [Hindustani Vocal

Music], School Dance [Bharatnatyam], Contemporary Dance with Brian's Academy of Performing Arts and Western Instrumental Music with Furtados School of Music. In instrumental music, the learners have a choice between keyboard and guitar. Parent partners have made a choice and classes have commenced.

### **Events:**

The Chairperson mentioned that various events are being organised on campus to ensure the all-round development of the learners. These included celebration of Grandparents' Day, National Reading Month and International Yoga Day. They were celebrated with great enthusiasm and overwhelming support from our parent partners and grandparents. The 76<sup>th</sup> Independence Day was celebrated with students of Grades 6 to 11 and all staff. All parents and well-wishers joined the celebrations online to witness the national flag unfurling with its grandeur. A cultural programme was presented by the students of Performing Arts.

A story telling and puppet making session was conducted for the Grade 7 learners, by the renowned puppeteer, Ms. Rinti Sengupta. A session on Adolescent Education was conducted by Dr. Ameet Patil [DGO, MD, DNB] for our learners of Grades 9 and 10. Doctors from Jupiter Hospital conducted a First Aid session for the learners of Grade 6.

### **Career Counselling**

Ms. Abira Mishra, the Chairperson, further added that career counselling sessions are a continuous feature of the process of readying the senior grades for their future. Resource persons from various field have visited the school and interacted with the students. This includes visits from Lt. Col Pallab Choudhury, a decorated war hero of the Indian Army, Mr. Vikas Labba and Mr. Praveen, landscape designer and leading horticulturist and Mr. Anil Kapure, a financial advisor. She said that the school will continue with such interactions in order to give the learners a close look at various professional avenues.

### **Subroto Cup:**

The Chairperson also mentioned that the learners at PICT Model School were not only performing well in academics but also bringing laurels to the school in sports. The U-14 team of footballers won the district level Subroto Cup tournament and put up a wonderful show at the zonal level also. The teams are also playing friendly practice matches with teams from various schools.

### **Internship for Grade XI**

The Chairperson informed the members that with the cooperation of parent partners, we have successfully commenced with the internship programmes. Two of our learners have started their designing internship with Design Terra Landscape Consultants. Three of our learners will start their internship from 7<sup>th</sup> of September with the finance department of Emcure Pharmaceuticals. We are also looking at Chartered Accountants and law internships for our learners, as per their requests.

### **Booster Dose**

She informed all the members that Booster dose campaign was held in school, in association with the Zila Parishad govt. hospital. They dispensed Covishield to 73 staff [ 5 security staff, 7 housekeeping staff, 7 transport staff, 44 educators, 04 cafeteria staff and 6 admin staff]. Other staff members have also been advised to take the booster dose once eligible for the same.

### **Continuous Professional Development**

The Chairperson informed the members that all educators were engaged in trainings for continuous professional development. Director Principal, Dr. Pampa Chaudhuri, has been conducting workshops and sessions for educators across grades and departments, related to Bloom's Taxonomy, Code of Correction and framing of Competency Based Questions. Educators have also been attending webinars and online training sessions conducting by CBSE and XSEED.

## **Fees 2<sup>nd</sup> Instalment**

The Chairperson stated that the 2<sup>nd</sup> instalment of the fees for the academic year 2022-23 was received, and she thanked all our parent partners for paying the same on time.

### **Increase in the School Fees:**

The Chairperson informed the members present that since its inception in 2016, the fees of PICT Model School has been increased only once, with a marginal 8% hike in the academic year 2019-2020. The subsequent revision of fee was due for 2021-22. However, keeping in mind the duress of the parents induced by the pandemic, the fee increase had been deferred to the academic year 2022-2023 and taking cognizance of the continued financial crisis, it was yet gain deferred to 2023-2024. In addition to this, she informed that the school managing body has generously refunded 22% of school fee over the last two academic years, 2020-21 and 2021-22.

She also shared that the 7<sup>th</sup> Pay Commission salaries been implemented from this academic year. Taking into consideration the hike in salaries and the additional maintenance costs due to current inflation, the Board of Trustees had proposed an average fee hike of 14.4%, applicable to Nursery through Grade 10, for the next academic year 2023-2024 and the same has been upheld by the School Managing Committee (SMC). The same fee will continue through the following academic year 2024 – 2025. There will be no fee increase for Grade 11 as we have just started with the Senior Secondary Section this year.

With this informed, the Chairperson opened the floor for discussion. Further to the discussion, the parent representatives unanimously accepted the fee increase by endorsing the prescribed Format III of the Maharashtra Educational Institutions (Regulation of Fee) Act, 2011. The Chairperson requested the members who had joined online to come to the school campus for signing the same.

This year, being the first year of Grade 11, Parent Representatives enquired about the admission procedure. The Director Principal explained the procedure and assured the meeting that students at PICT Model School will always be given preference during admission to Grade 11.

In the context of online schooling in the last two academic years and the absence of extra-curricular activities, the Parent Representatives applauded the Performing Arts classes on campus this academic year. They requested to witness their ward's performance to which the Chairperson assured that the school is planning events in smaller groups in adherence with social distancing norms.

Considering the ongoing metro construction and the consequent traffic congestion, a hybrid model was adopted to conduct the PTMs. Parent Representatives raised concerns about poor connectivity and requested to have PTMs preferably on Saturdays. The Chairperson informed that going forward, the PTMs are going to be conducted on need basis upon the recommendation of the educators and request from parents. All other meetings would be online, preferably on Saturdays.

It was requested in the meeting about having performing arts classes for Grade 11 learners as well. The Director Principal informed that as the learners leave the campus by 2.30 pm to attend to their coaching classes, these periods could not be adjusted in their timetable. The Chairperson added that many learners, who joined late, do stay back on campus until 3.30 pm to take personal academic guidance from the educators. She assured the parent partner that in the 2<sup>nd</sup> Term, some of these slots can be used for extra curricular activities.

Parent Representatives inquired about the limited number of periods allotted to the III<sup>rd</sup> Language classes. The Director Principal informed the meeting that that III Language is offered only from Grade 6 to Grade 8 with focus on the communicative aspect of the chosen language. The allotted periods are appropriate to the syllabus of III<sup>rd</sup> Languages.

The meeting discussed about the academic rigour adopted on campus. The Director Principal explained how the learners had lost the practice of writing in the last two years and how writing speed has taken a beat. It is important to give the requisite practice to the learners so that they can be better prepared for their Board Exam. Keeping this in focus, the educators are also taking classes in the evening, giving up their private time so that they can support the learners better. The Chairperson added that in the previous year CBSE had reduced the syllabus keeping in mind the online classes, but this academic year the syllabus is back to 100%. Also, more than 40% of the paper is competency based therefore, the entire syllabus has to be covered in detail. The projects and assignments are all a part of the submissions related to internal assessments as mandated by the CBSE. Parents Representatives agreed to encourage the learners to attend these classes.

Enforcement of strict discipline on campus was discussed in the meeting. The Director Principal stated that with the commencement of on campus classes, this academic year, it was noticed that the basic etiquette of children in a formal school needed reinforcement and she appealed to all the parent partners to keep talking to their wards about the necessity of rules and regulations on campus. Teacher Representatives seconded the Director Principal and requested the parent partners to talk to their wards about the difference between a formal and an informal setup which will help the learners in maintaining the required discipline in the school premises. The Parent Representatives committed their support and unanimously requested the Chairperson to write a letter to the larger group of parents. The Chairperson acknowledged the suggestion, and she assured the meeting that the same will be done the following week.

School uniform was discussed in the meeting. Parent Representatives put forward their suggestions to make the uniform more student friendly and the vendor partner to be more approachable. The Director Principal and the Chairperson assured that the same will be conveyed to the uniform vendor.

Parent Representative enquired about the facility of the cafeteria coupon system. The Director Principal informed that since the number of coupons availed for a day cannot be predicted in advance, the cafeteria is challenged with the estimation of the quantity of food to be prepared. The school did a trial with the online coupon system on the school ERP portal MCB which did not work out. Therefore, it was decided that the facility of food coupons will not be available any further.

In the context of reaching out to the school about concerns and issues, the Director Principal and the Chairperson appealed to that the EPTA members not to get involved in individual concerns raised by the parents as every learner has individual needs and to protect the reputation of the learner, such concerns can be discussed only with the parents discreetly. The school cannot discuss individual concerns in a forum. The parent representatives agreed that the school is always prompt in responding to emails and always arranges for meetings as requested by the parents.

### **Vote of Thanks**

There being no other business, the Chairperson thanked all the members of the executive committee for their presence in the EPTA meeting. She added that they also receive appreciating mails for specific educators which is a motivation for them as well. She informed the members that the educators are going to have a fun filled outing on the 3<sup>rd</sup> of September, as a pre celebration for Teacher's Day.

She expressed her gratitude for the support and trust that the parent partners extend to the school. On this note, The Chairperson ended the 2<sup>nd</sup> meeting of EPTA for the academic year 2022-23.

**Date: 2<sup>nd</sup> September 2022**

**Place: Pune**